

TUITION PAYMENT POLICY

Preschool

Per board policy, if after 30 days any account is delinquent, the student may be removed from West Valley Christian School. Students may not return to school for a new year if the account remains delinquent from the preceding year. Parents are billed according to their child's schedule. You will be charged according to your fee schedule regardless if your child is in attendance. We do not prorate your tuition fee if your child is absent due to illness, staying with a relative or friend, on a family trip or for any other reason presented to our office. This policy ensures the child's place in our enrollment and ensures that we are sufficiently staffed to provide consistent care givers. The preschool follows the elementary school calendar for days off.

- WVCS Preschool's billing schedule is from August - April (9 months). The first payment is billed on August 1, and the last payment is billed on April 1.
- WVCS can set up automatic payments on a recurring monthly date with a credit card on file. See the WVCS Business office to use this option.
- Any payment received after the fifteenth of the month will be considered late and the account could be assessed a \$25 late charge.
- If an account becomes more than 30 days past due, the student may not be allowed to attend class until the account is brought current.
- There is a \$25 charge on all checks returned by the bank.
- If annual tuition is paid in full by the first day of school, the family will receive a five percent discount.
- Parents must inform the finance office upon acceptance of an ESA contract in any quarter. Preschool students with disabilities could qualify for ESA.
- The School board requires that all unsatisfied debt from the prior school year be due and payable to WVCS. Students may not return to school for a new year if the account remains delinquent from the preceding year.

