



WEST VALLEY CHRISTIAN SCHOOL

Job Title:	Extended Care Teacher (Before and/or Aftercare)	Job Category:	Non-Exempt
Department:	Staff	Job Pay Type:	NA
Campus:	Preschool	Position Type:	Part Time
Reports To:	Elementary Principal	Expected Hours Per Week:	Before Care 7.50 hrs./wk. After Care 15 hrs./wk.

West Valley Christian School Mission Statement

West Valley Christian School equips students for life by providing Academic excellence, a Biblical foundation, and a Christ-centered community.

Job Summary

West Valley Christian School (WVCS) seeks a passionate and dedicated Extended Care Teacher to nurture and guide young learners in a Christ-centered environment. This position is ideal for someone who is looking to work a few hours in the morning, afternoon, and is creative, child oriented, responsible, and dedicated. They are responsible for planning activities, helping with homework, ensuring safety of all students in the program, serving after school snacks, interacting with students and their families, working independently as well as with a team, and creating an enriching, fun, and safe environment. The candidate must have a positive attitude and serve as a role model to students in the program.

Role and Responsibilities

Spiritual Leadership

- Introduce young children to God's love and Jesus Christ in an age-appropriate way.
- Create a nurturing, Christ-centered environment that fosters spiritual development.
- Support the spiritual formation of students by modeling Christian character and encouraging faith-based discussions.

Classroom Management & Student Engagement

- Responsible for the safety and well-being of the children in Extended Care by providing careful and concentrated supervision of the children's activities such as homework, arts and crafts, recreation, and outside play.
- No student may be left unsupervised at any time. • Enforces policies and procedures that guide the day-to-day operation of the Extended Care Program.
- Administers first aid to children when necessary.
- Maintains confidentiality with parents and children.
- Maintains a clean, safe and orderly environment.
- Supervises children in cleaning the general area. Cleans sink, tables and countertops daily.

Professional Responsibilities

- Uphold WVCS's mission and values while demonstrating professionalism in all interactions.
- Participate in school meetings, professional development, and training opportunities.
- Adhere to ethical guidelines regarding confidentiality and student privacy.
- Follow all safety protocols, including emergency drills and campus security procedures.
- Maintain a clean, organized, and welcoming environment.



WEST VALLEY CHRISTIAN SCHOOL

- Support the school's development efforts through participation in fundraising and outreach events.

Additional Duties

- Participate in the end-of-year classroom closing process, including inventory and organization.
- Perform any additional responsibilities assigned by the Elementary Principal or Director.

Education, Qualifications, Skills, and Experience

- A committed follower of Jesus Christ, demonstrating spiritual maturity and a calling to Christian education, who aligns with WVCS's mission and Statement of Faith.
- Faithfully attends and supports a local church whose beliefs align with the school's statement of faith.
- Must be available Monday – Friday; 6:30 a.m. - 8:00 a.m. & 2:30 p.m. – 5:45 p.m.
- A high school diploma or GED equivalent is required.
- A background in education and/or college course in recreation, education or child development (either completed or in progress) are preferred but not required.
- Child care work experience is preferred but not required.
- Maintain current infant/child CPR and First Aid certification.
- Passionate about Christian education and committed to developing students academically, spiritually, and socially.
- Must have and maintain a valid Level One IVP fingerprint card.

Physical Requirements

- Able to remain stationary (sitting or standing) 50% of the time.
- Occasionally lift up to 25 pounds.
- At times, requires stooping, bending, turning, pushing, pulling, reaching and climbing stairs.
- Use hands, fingers, and arms to reach, grip, and maneuver objects.
- Must be able to respond quickly to sounds (fire/security alarms).
- Work in noisy and crowded school environments.

Background Check Statement:

WVCS conducts pre-employment screening for all positions, which includes a criminal background check and verification of work history, academic credentials, licenses, and certifications.

PLEASE NOTE: Subject to the Constitution of the United States and all applicable state and federal laws, West Valley Christian School does not discriminate against applicants or students based on race, color, and national or ethnic origin in its admissions or the administration of its education policies, programs, or activities. In addition, subject to the Constitution of the United States and all applicable state and federal laws, West Valley Christian School does not discriminate in its employment practices. West Valley Christian School is a Christian education institution and, in compliance with Title VII of the Civil Rights Act of 1964, reserves the right to give preference in employment based upon religion. We desire to build an employee community of individuals living out their Christian faith who agree with our Statement of Faith, beliefs, philosophy, and qualifications.



WEST VALLEY CHRISTIAN SCHOOL

West Valley Christian School | Statement of Faith

- I believe the Bible to be the inspired, only infallible, authoritative, inerrant Word of God (2 *Timothy 3:16, 2 Peter 1:20*).
- I believe there is one God, eternally existent in three persons: Father, Son and Holy Spirit (1 *John 5:7, Matthew 28:19*).
- I believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal return in power and glory (*Philippians 2:6-11; Luke 1:36-38; 1 Peter 3:18; Hebrews 2:9; Acts 2:23-24; Hebrews 8:1; Matthew 26:64; Hebrews 10:37; Luke 21:27*).
- I believe that for salvation of lost and sinful man, regeneration by the Holy Spirit is absolutely essential (Romans 5:12-19; 1 *John 3:5-8; Titus 3:5*).
- I believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life (*John 16:8-10; 1 Corinthians 3:16, 6:19; Romans 8:4-8*).
- I believe in the resurrection of both the saved and the lost: the saved unto the resurrection of life, and the lost unto the resurrection of damnation (*John 5:28-29; Matthew 25:46; 1 Thessalonians 4:17; Revelation 20:11-15, 21:8, 22:11*).
- I believe in the spiritual unity of believers in our Lord Jesus Christ (1 *Corinthians 12:12-27*).
- I believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God (*Genesis 1:26-27*). We believe that rejection of one's biological sex is a rejection of the image of God within that person.
- I believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (*Genesis 2:18-25*). We believe that the institution of marriage is established in scripture as an ordinance that points the world to the relationship God desires for His church (*Ephesians 5:25-27, Revelation 19:7-9, Revelation 21:2-9, Isaiah 54:5*).
- I believe that in order to preserve the function and integrity of West Valley Christian School as an extension of the Body of Christ, and to provide a biblical role model to the community, it is imperative that all persons employed by West Valley Christian School in any capacity agree to and abide by all points put forward within this statement of faith (*Matthew 5:16, Philippians 2:14-16, 1 Thessalonians 5:22*).

